



UNIVERSAL WASTE CHECKLIST

Small Quantity Generators

Division:	Facility:
Building:	Location/Area:
Inspector:	Date:

Universal waste accumulation sites meet the following requirements:	YES	NO	N/A
An institution-wide survey to identify universal waste streams has been conducted by the Safety Officer with assistance from affected Department Heads.			
Each identified universal waste stream is handled as universal waste. [Exception: Spent lead acid batteries handled under 40 CFR Part 266].			
Each container of universal waste is labeled in accordance with 40 CFR 273, i.e., Universal Waste - lamps, used lamps, waste lamps			
Each container of universal waste is labeled with the accumulation start date.			
Universal waste does not accumulate for more than one year beyond the accumulation start date.			
No more than 11,000 lbs of universal waste is generated in one calendar year.			
If the 11,000 lb generation threshold is exceeded, the institution has sent a notification to the EPA and has received an EPA identification number.			
Staff who collect, store, or arrange shipments of universal waste have received verifiable and appropriate training.			
The HWSSC and the Safety Department maintain a readily available copy of State and Federal universal waste regulations.			
The institution complies with State universal waste requirements that differ from Federal.			

COMMENTS: